R e l e a s e B u l l e t i n

ProSystem *fx*® PDA Time Entry

Welcome to ProSystem *fx* PDA Time Entry!

This bulletin provides important information relating to ProSystem *fx* PDA Time Entry. Please review this bulletin carefully prior to installation. If you have any questions, please call Customer Support at **1-800-PFX-9998**, **option 7, followed by option 1**.

▶ *What's In This Release*

PDA Time Entry is a simple yet powerful tool that allows you to:

- **Enter Time and Expense transactions** quickly and easily on your PDA. You can look up IDs and verify totals as you enter transactions. The transactions are uploaded to your Practice data the next time you perform a HotSync.
- **Use a clock to record billable time.** When entering a transaction on the PDA, you can start a clock as you begin work on an assignment or start a meeting. When you are finished, simply click on the running clock icon to have the duration time calculated for you.
- **Have contact information at your fingertips.** You can easily access your Practice client and contact information in the Address book of your PDA. You can even include the contact's memo or information about the client such as partner, biller or any of the custom fields set up for the client.
- **Determine the amount of information downloaded to your PDA.** You control which contacts, clients, projects and tasks are downloaded to your handheld device, maximizing your access to the information you need while minimizing the space requirement and synchronization time.