

The questions below will help test your knowledge of the **XCM My View Page** capabilities and functionality.

1. How do I move tasks in bulk?
2. How do I Unpin the side filter?
3. How do I get column selections to stay?
4. How do I change the order of the columns?
5. How can I see tasks in a certain status?
6. Can I have the Admin View as my default view when I log in?
7. How do I remove the unassigned view?
8. What does the Tasks I Moved View denote and how long do tasks stay in that view?
9. Is there a way to set a default Sort?
10. How are tasks populated in the My Checklists View?
11. How do I keep the hidden columns permanent?
12. How do I add Points? Can I do this for multiple tasks at one time?
13. What does the IP and NIP mean in the Ext Task column?
14. What is the difference between Originating Location and Current Location?
15. Why won't some of my changes that I made stay after I log out?
16. What statuses show up in the Admin View?
17. What is the difference between the "Extension" in the Task Info drop down and "Create Extension"?
18. How can I create extensions in bulk?
19. Why is some of the information in the grid in Blue Font?
20. What functionality can I do in bulk from the My View page?