

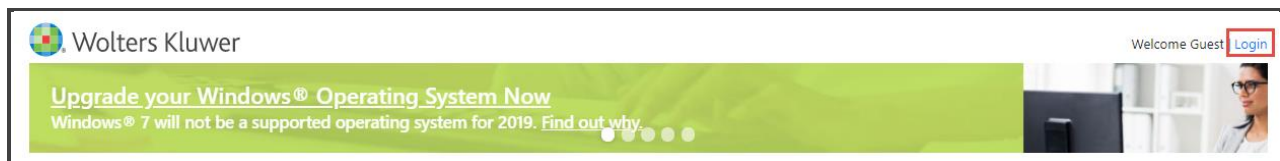
TaxWise Registration and Setup

Downloading State Modules

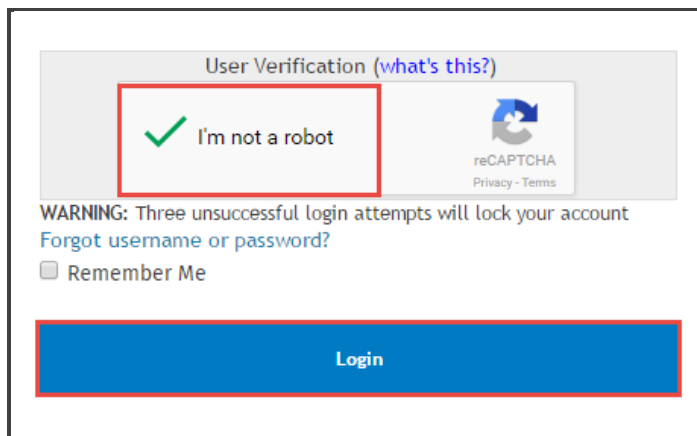
Before you begin updating from within TaxWise, you must first download the modules and states that are relevant to you. After downloading these the first time, you can download any future updates from within your software.

To download state modules:

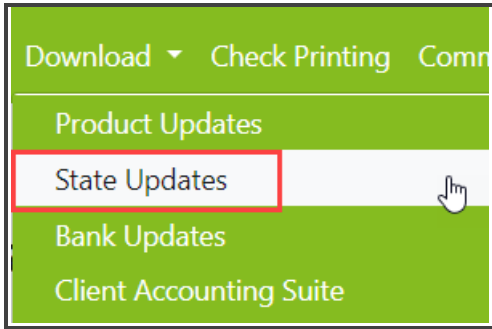
1. Navigate to support.taxwise.com.
2. If you are not already logged in, from the landing page, click **Login** located at the top right.



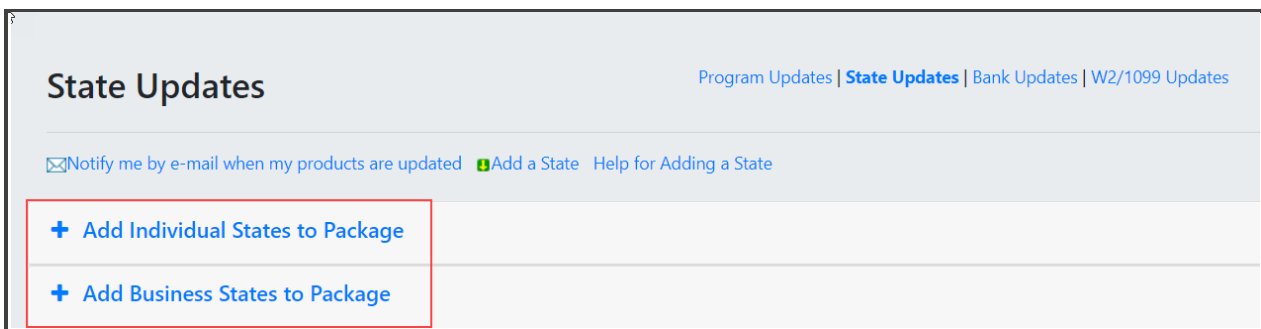
3. Login using your **Client ID**, the username *Admin*, and the password you created previously.
4. Complete the reCAPTCHA check box for user verification if prompted and click **Login**.



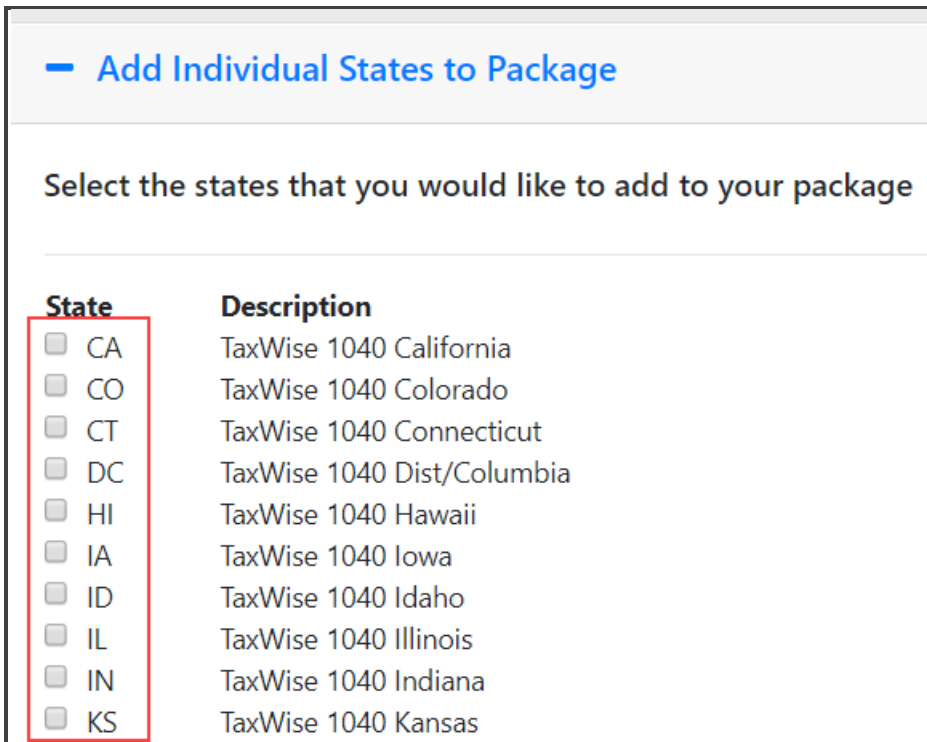
5. The TaxWise Solution Center displays the home page. On the **Download** menu, click **State Updates**.



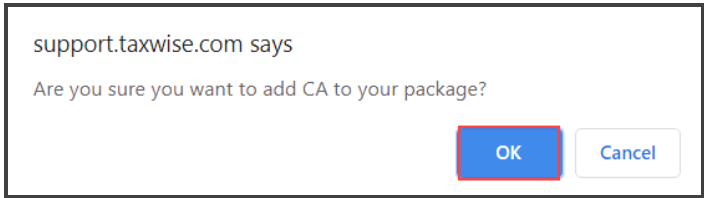
- On the State Updates page, click **Add Individual States to Package** or **Add Business States to Package**.



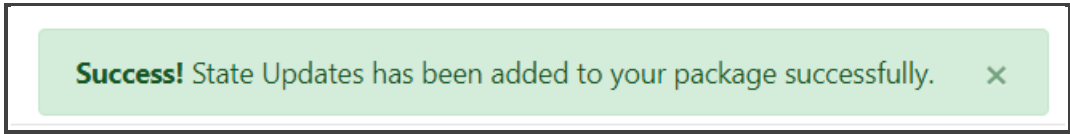
- Select the checkbox for the state(s) you want to add.



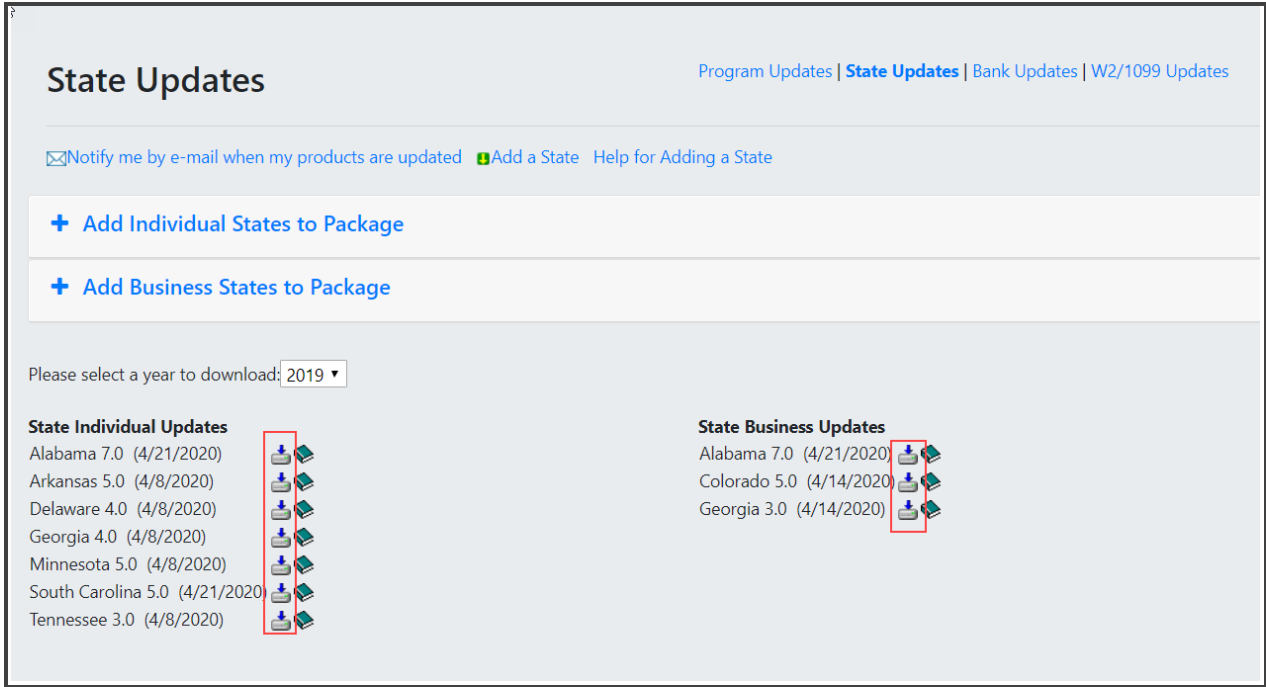
- The TaxWise Solution Center displays a message confirming the selection. Click **OK**.



9. The page displays a confirmation message stating the state was added successfully.



10. After adding your states, return to the **State Updates** page to view and download your selected states.



11. Once you have initially downloaded all the states you need, you can use the method described in the next section to update throughout the year.