

2019 INTERNATIONAL ENTITIES OVERVIEW FOR KNOWLEDGE COACH USERS

PURPOSE

This document is published for the purpose of communicating, to users of the toolset, updates and enhancements included in the current version. This document is not, and should not be used as an audit program to update the audit documentation of an engagement started in a previous version of this product.

WORKPAPER UPDATES AND ROLL FORWARD NOTES

General Roll Forward Note:

You must be the current editor of all Knowledge Coach workpapers to update to the latest content, and you must be the current editor upon opening the updated workpaper for the first time to ensure you see the updated workpaper.

The **2019 Knowledge-Based Audits of International Entities** have been updated to help auditors conduct audit engagements in accordance with the ISAs. The 2018-2019 tools include links to specific guidance that provides instant access to detailed analysis related to the steps and processes discussed in the workpapers. Also included is access to a financial statement disclosures checklist tool that provides a centralised resource of the current required and recommended accounting disclosures and key presentation items under International Financial Reporting Standards (IFRS).

The 2019 edition of *Knowledge-Based Audits of International Entities* includes the following updates:

Note: All British spelling will be changed to American English spelling in the 2019 International Entities Title

Knowledge-Based Audit Documents (KBAs)

Important Information about Updating to the 2018 KC titles posted after July 2018

Beginning with the 2018 KBA Commercial title, there are significant changes to the KBA 40X ALC series workpapers that firms should review prior to content update through roll forward or Update Knowledge Coach Workpapers. Many of the activity controls have changed and will automatically reset on content update. Therefore, if you do plan to use the update knowledge coach content feature, consider publishing these workpapers before you update and re-evaluate your responses to the changed content. These changes were made to better describe true control objectives as opposed to control activities. We feel these changes make the tools more closely align with how internal control environments work and therefore easier to use and understand.

Type of Change	Description of Change	Location	Based on Standard Y/N	Standard Reference	Roll Forward and Update Content Considerations
KBA-101 Overall Audit Strategy					
Added	Under “Audit Coverage” added a new step: Have we determined that we will be able to obtain sufficient appropriate audit evidence through our work (i.e., the group engagement team’s work) or through the use of the component auditor’s work to act as the auditor of the group financial statements?	Procedure Step	Clarification		

Type of Change	Description of Change	Location	Based on Standard Y/N	Standard Reference	Roll Forward and Update Content Considerations
Modified	Under “Use of Other Information”, modified first column in the first table to read as follows: Audit Evidence Obtained in Previous Audits or Other Engagements	Table	Clarification		
Modified	Under “Use of Other Information”, modified step 4 to read as follows: If “Yes,” has the auditor prepared documentation to address potential independence considerations in accordance with International Standard on Quality Control No 1 (ISQC-1), <i>Quality Control for Firms That Perform Audits and Reviews of Financial Statements, and Other Assurance and Related Services Engagements</i> and documented our discussion with management regarding the services to be performed and potential independence concerns, if applicable?	Table	Clarification		
Modified	Under “Factors that Will Determine the focus of the Audit Team’s Efforts”, modified step 4 which now reads as follows: The following represents the selection of the audit team (i.e., individual with appropriate knowledge, competency, and skills) and the assignment of audit work to team members:	Table	Clarification		
KBA-102 Engagement Completion Document					
Modified	Minor wording changes throughout.	Purpose; Instructions	Clarification		
KBA-103 Evaluating and Communicating Internal Control Deficiencies					
Modified	Under “Communication of Internal Control Deficiencies”, added columns 11 and 12 for documentation of management recommendations.	Instructions; Table	Enhancement		
KBA-104 Summary and Evaluation of Misstatements and Omitted, Inaccurate, or Incomplete Disclosures					
Modified	Under “Section II” tab, updated formulas for check totals.	Table	Enhancement		
Modified	Under “Section III” tab, added column “Indicative of Fraud (Yes/No)”.	Table	Enhancement		
KBA-200 Entity Information and Background					

Type of Change	Description of Change	Location	Based on Standard Y/N	Standard Reference	Roll Forward and Update Content Considerations
Added	Added table for listing known related parties.	Table	Improved Workflow		
KBA-201 Client/Engagement Acceptance and Continuance Form: Complex Entities					
Modified	Under “Independence and Ability to Provide Services”, split step 6u into two separate steps which now read as follows: Are there any indications that our firm does (might) have a problem billing or collecting its fees? Will all fees, billed or unbilled, or note(s) receivable arising from such fees for any professional services provided more than one year prior to the date of the report be paid prior to the issuance of the report for the current engagement?	Procedure Steps	Clarification		Steps will reset on roll forward due to content changes
KBA-301 Worksheet for Determination of Materiality, Performance Materiality, and Thresholds for Trivial Amounts					
Modified	Benchmark / Rule of Thumb percentage table has been modified so users are allowed to insert rows for separate benchmarks and saved from year to year.	Table	Improved Workflow		
KBA-302 Understanding the Entity and Its Environment: Complex Entities					
Modified	Under “Nature of the Entity”, updated 4a which now reads as follows: Entity’s management personnel and organizational structure, including who is involved in the marketing and sales functions.	Procedure Steps	New or Revised Guidance		Step will reset on roll forward due to content changes
Modified	Under “Nature of the Entity”, updated 4d which now reads as follows: Products or services and markets (e.g., performance obligations, major customers and contracts, including types of contracts (e.g., oral or implied), and frequency of modifications to contracts, licensing agreements, terms of payment, profit margins, market share, competitors, exports, pricing policies, reputation of products, backlog, trends, marketing strategy and objectives, and manufacturing processes).	Procedure Steps	New or Revised Guidance		Step will reset on roll forward due to content changes
Modified	Under “Nature of the Entity”, updated 4e which now reads as follows:	Procedure Steps	New or Revised Guidance		Step will reset on roll forward due to content changes

Type of Change	Description of Change	Location	Based on Standard Y/N	Standard Reference	Roll Forward and Update Content Considerations
	Key customer relationships, including classes and categories of customers. Consideration should also include major customers and whether there are sales to distributors, value-added resellers to related parties.				
Modified	Under “Nature of the Entity”, updated f which now reads as follows: Revenue recognition policies and procedures, including sales policies and policies regarding pricing, price concessions, sales returns, discounts, extension of credit, contingencies, and normal delivery and payment terms, as appropriate.	Procedure Steps	New or Revised Guidance		Step will reset on roll forward due to content changes
Modified	Under “Group, Its Components, and their Environments”, clarified that the section applies even when the same engagement team audits all components of the group.	Text	Clarification		
Modified	Under “Measurement and Review of the Entity’s Financial Performance”, updated step 3c which now reads as follows: Employee performance measures, contractual commitments, and incentive compensation policies. Consideration should include whether there are compensation arrangements that depend on the entity’s recording of revenue.	Procedure Steps	New or Revised Guidance		Step will retain on roll forward with default settings
Modified	Under “Fraud Risk Factors and Noncompliance with Laws and Regulations”, added a discussion about money laundering. This was also done in KBA-302N	Text	Enhancement		
KBA-400 Scoping and Mapping of Significant Account Balances, Classes of Transactions, and Disclosures					
Modified	Added verbiage above Table 1 “Scoping and Mapping” discussing the further understanding that is recommended.	Text	Improved Workflow		
Modified	Modified Table 2 and Table 3 by modifying column headers, rearranging columns, replacing referencing to “functioning” with “operating effectively”, and adding a column to document if compensating controls are selected for operating effectiveness.	Instructions; Table	Improved Workflow		Table 2: Columns 1-5, 6, 8, 11, 12 and 13 will retain on roll forward if user selects to keep workpaper on roll forward Table 3: Columns 1-5, 6, 7, 9, 12, 13, and 14 will retain on roll forward if user selects to keep workpaper on roll forward
Added	New show/hide due to reorganization and new columns as follows:	Table			

Type of Change	Description of Change	Location	Based on Standard Y/N	Standard Reference	Roll Forward and Update Content Considerations
	<p>Table 2: Columns 6, 7, 9, and 10 will show only when TQ in AUD-100 are answered as “Yes”.</p> <p>Does the auditor intend to test the operating effectiveness of internal controls over financial reporting?” is Yes</p> <p>Table 3: Columns 7, 8, 10, and 11 will show only when TQ in AUD-100 are answered as “Yes”.</p> <p>Does the auditor intend to test the operating effectiveness of internal controls over financial reporting?” is Yes</p>				
KBA-401 Understanding Entity-Level Controls: Complex Entities					
Modified	Instructions modified to enhance discussion of control objectives, compensating controls, and changes in controls from previous year.	Instructions	Clarification		
Modified	Modified Tables by modifying column headers, rearranging columns, and replacing referencing to “adequately reduce the risks of material misstatement” with “operating effectively”.	Instructions; Table	Improved Workflow		All columns will retain on roll forward if the user selects to keep workpaper on roll forward, except column 10 which is a new column.
Modified	Modified verbiage about table “Information and Communication Systems” to include business processes.	Text	New or Revised Guidance		
Added	<p>New show/hide due to reorganization and new columns as follows:</p> <p>Columns 9 and 10 will show only when TQ in AUD-100 are answered as “Yes”.</p> <p>Does the auditor intend to test the operating effectiveness of internal controls over financial reporting?” is Yes</p>	Table			
KBA-401N Understanding Entity-Level Controls: Noncomplex Entities					
Modified	Instructions modified to enhance discussion of control objectives, compensating controls, and changes in internal control from previous year.	Instructions	Clarification		
KBA-402 Understanding General Controls for Information Technology					
Modified	Instructions modified to enhance discussion of changes in internal control from previous year.	Instructions	Clarification		

Type of Change	Description of Change	Location	Based on Standard Y/N	Standard Reference	Roll Forward and Update Content Considerations
Modified	Modified Tables in Section III “Understanding of IT General Controls for Entities with a More Complex IT Structure” by modifying column headers, rearranging columns, replacing referencing to “adequately reduce the risks of material misstatement” with “operating effectively”, and adding a column to document if compensating controls are selected for operating effectiveness.	Instructions; Table	Improved Workflow		Columns 1-5, 6, 8, 11, 12 and 13 will retain on roll forward if user selects to keep workpaper on roll forward
Added	New show/hide due to reorganization and new columns as follows: Columns 6, 7, 9, and 10 will show only when TQ in AUD-100 are answered as “Yes”. Does the auditor intend to test the operating effectiveness of internal controls over financial reporting?” is Yes	Table			
KBA-403 Understanding Activity-Level Controls: Revenue, Accounts Receivable, and Cash Receipts through KBA-411 Understanding Activity-Level Controls: Financial Reporting and Closing Process					
Modified	Modified instructions to emphasize the relationship between activity-level controls and entity-level controls.	Instructions	Clarification		
Modified	Modified Table in Steps 4, 5, and 6 “Determine What Can Go Wrong, and Identify and Evaluate Controls that Address what Can Go Wrong at the Assertion Level” by modifying column headers, rearranging columns, replacing referencing to “adequately reduce the risks of material misstatement” with “operating effectively”, and adding a column to document if compensating controls are selected for operating effectiveness.	Instructions; Table	Improved Workflow		Columns 1-8, 10, 13-16 will retain on roll forward if user selects to keep workpaper on roll forward
Modified	Updated subprocesses and activity-level control objectives throughout.	Table	Enhancement		
Modified	Under “Walkthroughs”, modified text describing the purpose of a walkthrough.	Text	Clarification		
Modified	Under “Process Conclusion” modified step 2 which now reads as follows: Has the process been implemented and has it operated consistently as documented throughout the audit period?	Table	Clarification		
Added	New show/hide due to reorganization and new columns as follows:	Table			

Type of Change	Description of Change	Location	Based on Standard Y/N	Standard Reference	Roll Forward and Update Content Considerations
	Columns 8, 9, 11, and 12 will show only when TQ in AUD-100 are answered as “Yes”. Does the auditor intend to test the operating effectiveness of internal controls over financial reporting?” is Yes				
KBA-412 Understanding Controls Maintained by a Service Organization					
Modified	Modified purpose to discuss obtaining an understanding of the service provided, risk assessment, and designing and performing procedures responsive to the assessed risks.	Purpose	Clarification		
Modified	Minor wording changes throughout.	Table	Clarification		
Modified	Modified step 2, which now reads as follows: We obtained and read the following to ensure the service auditor’s report met our audit objectives: <ul style="list-style-type: none"> • The service auditor’s report; • The service organization’s description of processes and controls; and • Other information provided by the service auditor as applicable. 	Procedure Steps	Clarification		Step will reset on roll forward due to content changes
Modified	Modified step 3, which now reads as follows: We inquired of entity management whether the service organization has reported to them, or they are otherwise aware of, any fraud, noncompliance with laws and regulations, or uncorrected misstatements affecting the financial statements of the user entity.	Procedure Steps	Clarification		Step will reset on roll forward due to content changes
Modified	Modified step 5, which now reads as follows: We obtained a sufficient understanding of the entity’s internal control to evaluate the design and implementation of relevant controls by ensuring we had sufficient information to: <ul style="list-style-type: none"> • Understand the nature of the services provided by the service organization and the significance of those services to the entity, including the effect thereof on the entity’s internal control. • Understand the user entity controls that relate to the services provided by the service organization, including those that are applied to the transactions processed by the service organization. 	Procedure Steps	Clarification		Step will reset on roll forward due to content changes

Type of Change	Description of Change	Location	Based on Standard Y/N	Standard Reference	Roll Forward and Update Content Considerations
	<ul style="list-style-type: none"> • Understand the nature and materiality of the transactions processed or accounts or financial reporting processes affected by the service organization. • Determine whether the control objectives are relevant to the entity’s financial statement assertions. • The flow of significant transactions through the service organization’s system to determine the points in the transaction flow where material misstatements in the user entity’s financial statements could occur. • Determine whether the service organization’s controls are suitably designed to prevent or detect and correct processing errors that could result in material misstatements in the entity’s financial statements. • Understand the degree of interaction between the activities of the service organization and those of the entity. • Understand the nature of the relationship between the entity and the service organization, including the relevant contractual terms for the activities undertaken by the service organization. 				
Modified	<p>Modified step 7 to include Type 2 report: If we plan to use a Type 1 or Type 2 report as audit evidence to support the understanding about the design and implementation of controls at the service organization, we:</p> <ol style="list-style-type: none"> a. Evaluated whether the description and design of controls at the service organization is at a date (Type 1) or for a period (Type 2) that is appropriate for our purposes. b. Evaluated the sufficiency and appropriateness of the evidence provided by the report for the understanding of the entity’s internal control relevant to the audit. c. Determined whether complementary user entity controls identified by the service organization are relevant to the entity and, if 	Procedure Steps	Clarification		Step will reset on roll forward due to content changes

Type of Change	Description of Change	Location	Based on Standard Y/N	Standard Reference	Roll Forward and Update Content Considerations
	so, obtained an understanding of whether the entity has designed and implemented such controls.				
Deleted	Deleted step 8 as duplicative of step 7a: We evaluated the Type 1 report to determine that it was as of a date that is appropriate for our purposes.	Procedure Steps	Clarification		
Modified	Added substep 8e as follows: Evaluating the scope of the service auditor’s work and the services and processes covered, the controls tested, and the tests that were performed and the way in which tested controls relate to the entity’s controls.	Procedure Steps	Clarification		
Modified	Under “Conclusion”, modified step 2 which now reads as follows: We also determined whether we can rely on the service auditor’s report or whether we need to perform updating or other procedures with respect to the service organization. We considered the following in making this conclusion: <ul style="list-style-type: none"> • The reputation of the service auditor; • The date of the service auditor’s report; and • Our review of the service auditor’s report in terms of encompassing the assessed risks and controls related to the outsourced functions performed by the service organization. 	Procedure Steps	Clarification		Step will reset on roll forward due to content changes
KBA-501 Team Discussion and Consideration of the Risks of Material Misstatement					
Modified	Added practice points within purpose section.	Purpose	Clarification		
KBA-502 Summary of Risk Assessments					
Modified	Minor wording changes to improve readability; added additional verbiage about professional judgment.	Instructions	Clarification		
KBA-503 Basis for Inherent Risk Assessment					
Modified	Added additional workpaper references and consideration of size and volume of transactions to the instructions.	Instructions	Enhancement		
KBA-902 Audit Review and Approval Checklist					

Type of Change	Description of Change	Location	Based on Standard Y/N	Standard Reference	Roll Forward and Update Content Considerations
Modified	Under “Detailed Auditor Review”, modified step 15 to read as follows: We have communicated misstatements to those charged with governance, management, and other parties, such as regulatory bodies.	Procedure Steps	Clarification		Step will retain on roll forward if user selects to keep workpaper on roll forward
KBA-904 Audit Documentation Checklist					
Modified	Added practice point regarding peer review deficiencies.	Purpose	Enhancement		
Modified	Modified step 15 to discuss material weaknesses: The audit documentation includes the written communication made to management and those charged with governance about significant deficiencies and material weaknesses in internal control, including those that were remediated during the audit (ISA 260, ISA 265, ISA 701).	Procedures Steps	Clarification		Step will reset on roll forward due to content changes
KBA-905 Review and Approval Checklist: Interim Review of Financial Information					
Modified	Under “Detailed Review”, modified step 7 and under “Engagement Partner” modified step 14 to read as follows: We have communicated misstatements and internal control deficiencies to those charged with governance, management, and other parties, such as regulatory bodies.	Procedures Steps	Clarification		Step will reset on roll forward due to content changes

Audit Programs (AUDs)

Type of Change	Description of Change	Location	Based on Standard Y/N	Standard Reference	Roll Forward Considerations
AUD-100 Engagement-Level Tailoring Questions					
Added	Added a comment box at the end of the document for user to document any information you want to capture related to tailoring.	End of Document	N		
AUD-101 Overall Audit Program					
Modified	Minor wording changes throughout				
Modified	Added practice points throughout to provide practical guidance in completing the program.	Procedure Steps	Enhancement		

Type of Change	Description of Change	Location	Based on Standard Y/N	Standard Reference	Roll Forward Considerations
Modified	<p>Under “Preliminary Engagement Procedures”, Modified step to specifically refer to reaudit engagements and initial audit engagements:</p> <p>Perform the preliminary engagement activities necessary to establish an appropriate audit strategy and audit plan, including the audit procedures necessary to obtain sufficient appropriate audit evidence regarding the opening balances in an initial or reaudit engagement.</p>	Procedure Steps	Improve workflow		Step will retain on roll forward with default settings
Modified	<p>In multiple sections, modified last steps to highlight fair value measurements and revenue recognition as significant estimates:</p> <p>Post information on the following matters that may have been identified to the <i>Communication Hub</i>:</p> <ol style="list-style-type: none"> Certain risks of material misstatement; Internal control deficiencies; Fraud risk factors; Noncompliance with laws and regulations; Litigation and claims; Potential contingencies; Significant estimates, including fair value measurements and revenue recognition; Misstatements; and Other information that should be considered in other phases of the audit. <p>Other team members may then appropriately consider these matters when assessing and responding to the risks of material misstatement.</p>	Procedure Steps	Clarification		Step will retain on roll forward with default settings
Delete	<p>Under “Risk Assessment Procedures: Obtaining an Understanding of the Entity and its Environment”, deleted step 34 as it was duplicative of step:</p> <p>Document the understanding of the entity and its environment.</p>	Procedure Steps	Clarification		
Modified	<p>Under “Risk Assessment Procedures: Evaluating the Design of Internal Controls”, modified Step for better understanding:</p>	Procedures Steps	Clarification		

Type of Change	Description of Change	Location	Based on Standard Y/N	Standard Reference	Roll Forward Considerations
	Perform risk assessment procedures at the relevant assertion-level to identify and assess the risks of material misstatement for all significant account balances, classes of transactions, and disclosures; including consideration of information technology (IT) and “what could go wrong,” taking into account activity-level controls.				
Modified	Under “Risk Assessment Procedures: Evaluating the Design of Internal Controls”, modified step as follows: Evaluate the design and implementation of relevant entity-level controls and the financial reporting process, including controls related to the development of significant financial statement disclosures, based on current information.	Procedures Steps	Clarification		Step will reset on roll forward due to content changes.
Modified	Under “Risk Assessment Procedures: Evaluating the Design of Internal Controls”, modified step as follows: Perform risk assessment procedures at the relevant assertion-level to identify and assess the risks of material misstatement for all significant account balances, classes of transactions, and disclosures; including consideration of information technology (IT) and “what could go wrong,” taking into account activity-level controls.	Procedures Steps	Clarification		Step will retain on roll forward with default settings
Modified	Under “Risk Assessment Procedures: Evaluating the Design of Internal Controls”, modified step to highlight controls over revenue recognition: Obtain an understanding of the design and implementation of the entity’s controls and evaluate whether the controls sufficiently address identified risks of material misstatement due to fraud and the risk of management override of other controls, including: <ul style="list-style-type: none"> a. Controls over significant, unusual transactions, particularly those that result in late or unusual journal entries; b. Controls over journal entries and adjustments made in the period-end financial reporting process; c. Controls over related party transactions; d. Controls related to significant management estimates; 	Procedures Steps	New or Revised Guidance		Step will reset on roll forward due to content changes.

Type of Change	Description of Change	Location	Based on Standard Y/N	Standard Reference	Roll Forward Considerations
	<ul style="list-style-type: none"> e. Controls over revenue recognition practices and policies; and f. Controls that mitigate incentives for, and pressures on, management to falsify or inappropriately manage financial results. 				
Modified	<p>Under “Assessing the Risks of Material Misstatement”, modified step to specifically consider disclosures: Identify, assess, and document the risks of material misstatement of the financial statements, including:</p> <ul style="list-style-type: none"> a. Risks of material misstatement at the financial statement level. b. Risks at the relevant assertion level for all significant account balances, classes of transactions, and disclosures, including consideration of omitted, incomplete, or inaccurate disclosures. c. Significant risks, including fraud risks. d. Risks for which substantive procedures alone do not provide sufficient appropriate audit evidence. e. The degree of estimation uncertainty associated with accounting estimates, including whether estimates with high estimation uncertainty give rise to significant risks. 	Procedures Steps	Clarification		Step will reset on roll forward due to content changes
Added	<p>Under “Designing Audit Procedures in Response to Assessed Risks”, added step regarding reliability of information produced by management: We evaluated the reliability of the information produced by management and others that has been provided for our use in performing audit procedures.</p>	Procedures Steps	Improved Workflow		
Modified	<p>Under “Designing Audit Procedures in Response to Assessed Risks”, modified step to emphasize intentional misstatement:</p> <ol style="list-style-type: none"> 5. Design further audit procedures to respond to the assessed risks of material misstatement at the relevant assertion level, including the risks of management override of internal controls and intentional 	Procedures Steps	Clarification		Step will retain on roll forward using default settings

Type of Change	Description of Change	Location	Based on Standard Y/N	Standard Reference	Roll Forward Considerations
	<p>misstatement, providing a clear link between the nature, timing, and extent of audit procedures and the risk assessments due to fraud or error. The procedures must address all relevant assertions related to each significant account balance, class of transactions, and disclosure, as well as the financial statement closing process.</p> <p>Procedures may include:</p> <ol style="list-style-type: none"> a. Obtaining additional corroborative audit evidence from independent sources outside the entity or physically inspecting certain assets. b. Performing substantive tests closer to or at year-end. c. Increasing sample sizes or using computer-assisted audit techniques. d. Performing substantive analytical procedures using disaggregated data, for example, comparing gross profit by location, by line of business, or by month to expectations developed by the auditor. e. Performing procedures at locations on a surprise or unannounced basis. f. Making oral inquiries of major customers and suppliers in addition to sending written confirmations. g. Interviewing personnel involved in activities in areas where fraud risk has been identified to obtain their insights about the risk and how controls address the risk. h. If other auditors are auditing the financial statements of other components (e.g., subsidiaries, divisions), discussing with them the extent of work that needs to be performed to address the fraud risk resulting from transactions and activities among these components. 				
Added	Under “Performing Audit Procedures: Tests of the Operating Effectiveness of Internal Controls” and “Performing Audit Procedures: Substantive Tests”, added step and to prompt Communication Hub updates as part of performing	Procedures Steps	Improved workflow		

Type of Change	Description of Change	Location	Based on Standard Y/N	Standard Reference	Roll Forward Considerations
	<p>procedures related to internal control and substantive procedures:</p> <p>...post any of the following matters that have been identified to the Communication Hub:</p> <ol style="list-style-type: none"> a. Certain risks of material misstatement; b. Internal control deficiencies; c. Fraud risk factors; d. Noncompliance with laws and regulations; e. Litigation and claims; f. Potential contingencies; g. Significant estimates, including fair value measurements and revenue recognition; h. Misstatements; and i. Other information that should be considered in other phases of the audit. <p>Other team members may then appropriately consider these matters when assessing and responding to the risks of material misstatement.</p>				
Modified	<p>Under “Evaluating, Concluding, and Reporting Procedures”, modified step to emphasize accumulation of misstatements and other findings:</p> <p>Ensure that misstatements and other findings have been accumulated and communicated to management in a timely manner. Consider drafting and issuing a management letter.</p>	Procedures Steps	Clarification		Step will retain on roll forward with default settings
Modified	<p>Under “Evaluating, Concluding, and Reporting Procedures”, modified step to remind the auditor to update the planned audit approach if necessary:</p> <p>Evaluate the impact of deficiencies in internal control, whether individually, or in combination, they constitute significant deficiencies and other audit findings as a whole and whether the planned audit approach needs to be updated accordingly.</p>	Procedures Steps	Clarification		Step will retain on roll forward with default settings
Modified	<p>Under “Evaluating, Concluding, and Reporting Procedures”, modified step to emphasize notes to the financial statements:</p> <p>Draft an appropriate auditor’s report dated no earlier than the date on which we obtained sufficient appropriate audit</p>	Procedures Steps	Clarification		Step will retain on roll forward with default settings

Type of Change	Description of Change	Location	Based on Standard Y/N	Standard Reference	Roll Forward Considerations
	evidence on which to base the auditor’s opinion on the financial statements, including related notes to the financial statements, and that those with recognized authority have asserted that they have taken responsibility for the completed financial statements.				
AUD-201 Audit Program: Opening Balances and Additional Audit Procedures for an Initial or Reaudit Engagement					
Modified	Removed 1 TQ, with flow from AUD-100, as it is no longer relevant in the show/hide functioning of this workpaper Is this a new or recurring engagement?		Clarification		
Modified	Under “Opening Balance Procedures”, modified step 5 to remove reference to recurring engagements: For a new engagement where no predecessor auditor exists, we obtained evidence and assessed the reasonableness of opening balances of significant balance sheet accounts.	Procedures Steps	Improved Workflow		Step will reset on roll forward due to content changes
AUD-601 Audit Program: Testing and Evaluating Internal Auditor’s Work					
Modified /Added	Under Section I “Using the Work of the Internal Audit Function in Obtaining Audit Evidence”, modified step 5 and added step 5 to more clearly address reperformance of work performed by internal audit: We reformed some of the body of work performed by internal audit by performing procedures, such as: <ul style="list-style-type: none"> a. Examining controls, transactions, or balances and supporting documentation that the internal auditors examined; or b. Examining similar controls, transactions, or balances and supporting documentation not actually examined by the internal auditors. We performed additional procedures on the work performed by internal audit sufficient to determine whether the work was adequate for the purpose of the engagement. Additional procedures may include the following: <ul style="list-style-type: none"> • Making inquiries of appropriate individuals within the internal audit function. • Observing procedures performed by the internal audit function. 	Procedures Steps	Clarification		Modified step will reset on roll forward due to content changes

Type of Change	Description of Change	Location	Based on Standard Y/N	Standard Reference	Roll Forward Considerations
	<ul style="list-style-type: none"> Reviewing the internal audit function’s work program and working papers. 				
AUD-602 Audit Program: Involvement of a Component Auditor					
Modified	Added practice alert regarding proposed guidance that may impact component auditors.	Purpose	Proposed Guidance		
Modified	Modified instructions to clarify objectives of the auditor as it relates to group financial statements.	Instructions	Clarification		
Modified	Added practice points throughout to provide practical guidance in completing the program.	Procedure Steps	Enhancement		
Modified	Under “Communications with the Component Auditor”, added subpoint m to step 5: A request that the component auditor identify the financial information of the component on which the component auditor is reporting.	Procedures	Improved Workflow		Step will retain on roll forward with default settings
Modified	Under “Procedures Performed for Involvement of a Component Auditor”, modified the options in step 8 to include evaluation of independence requirements and other matters such as competence: When determining whether to use the work of a component auditor and whether to make reference to the component auditor, we evaluated the following: <input type="checkbox"/> Whether there are differences in the financial reporting framework applied in preparing the component and group financial statements. <input type="checkbox"/> Whether the audit of the component financial statements will be completed in time to meet the group reporting schedule. <input type="checkbox"/> Whether there are differences in the auditing and other standards applied by the component auditor and those applied in the audit of group financial statements. <input type="checkbox"/> Whether it is impracticable for the group engagement team to be involved in the work of a component auditor.	Procedures	Improved Workflow		Step will reset on roll forward due to content changes

Type of Change	Description of Change	Location	Based on Standard Y/N	Standard Reference	Roll Forward Considerations
	<input type="checkbox"/> Whether the component auditor meets the independence requirements that are relevant to the group audit. <input type="checkbox"/> Whether we have any other serious concerns about other matters (e.g., competence of component auditor).				
Modified	<p>Under “Procedures Performed for Involvement of a Component Auditor”, modified step 9 to emphasize reports on a different period-end: If the component prepares financial statements using a different financial reporting framework or reports on a different period-end than that used by the group, we have evaluated following:</p>	Procedures	Improved Workflow		Step will retain on roll forward with default settings
Modified	<p>Under “Procedures Performed for Involvement of a Component Auditor”, modified the options in step 10 to include reading the financial statements and the report of the component auditor: We performed the following procedures to supervise, and review the work performed by, the component auditor:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Read the financial statements of the component and the report of the component auditor thereon. <input type="checkbox"/> Review of audit documentation of the component auditor. <input type="checkbox"/> Review of summary memo and other concluding documents of the component auditor. <input type="checkbox"/> Meetings with team members to discuss the significant matters, findings, and conclusions of the component auditor. 	Procedures	Clarification		Step will reset on roll forward due to content changes
Added	<p>Under “Procedures Performed for Involvement of a Component Auditor”, added step 14 as follows: We have determined that the financial information identified in the component auditor’s communication is the financial information incorporated into the group financial statements:</p>	Procedures	Improved Workflow		
AUD-603 Audit Program: Using the Work of an Auditor’s Specialist					

Type of Change	Description of Change	Location	Based on Standard Y/N	Standard Reference	Roll Forward Considerations
Modified	Added practice points throughout to provide practical guidance in completing the program.	Procedure Steps	Enhancement		
Modified	Under “Agreement with the Auditor’s Specialist”, modified step 4 as follows: The following describes our understanding of the nature, scope, and objectives of the work performed or to be performed by the specialist, as well as, complexity and nature of the matter to which specialist will perform work, including the risk of material misstatement related to the matter and the procedures we performed to gain that understanding:	Procedures	Clarification		Step will reset on roll forward due to content changes
AUD-604 Audit Program: Using the Work of a Management’s Specialist					
Modified	Modified instructions to better instruct the auditor on when the form is to be used.	Instructions	Clarification		
Modified	Added practice points throughout to provide practical guidance in completing the program.	Procedure Steps	Enhancement		
AUD-701 Audit Program: Designing Tests of Controls					
Modified	Minor wording changes, enhanced instructions and rearranged steps for better work flow.	Throughout	Improved Workflow		All rearranged steps will retain on roll forward if user selects to keep this workpaper on roll forward
Added	Under “Selection of Control Activities”, added step 1 to further highlight the relationship with entity level controls: We have considered the results of obtaining an understanding of entity level controls when identifying and selecting control activities for testing of operating effectiveness.	Procedure Steps	Clarification		
Modified	Under “Selection of Control Activities”, added step to further highlight the relationship with entity level controls: For each significant account balance, class of transactions, and disclosure and their relevant assertions, we have obtained an understanding of how information technology (“IT”) affects the entity’s flow of transactions and how the entity has responded to risks arising from IT.	Procedure Steps	Clarification		Step will retain on roll forward if user selects to keep on roll forward.

Type of Change	Description of Change	Location	Based on Standard Y/N	Standard Reference	Roll Forward Considerations
Modified	Under “Selection of Control Activities”, added step to further highlight the relationship with entity level controls: In selecting which internal controls to test for operating effectiveness, we have focused more attention on areas of higher risk (e.g., significant risks, risks for which substantive procedures alone are not sufficient, and fraud risks, such as the risk of management override of other controls).	Procedure Steps	Clarification		Step will retain on roll forward if user selects to keep on roll forward.
Modified	Under “Timing of Tests of Controls”, modified step 9b as follows: <ul style="list-style-type: none"> a. Updated controls tested at the interim date through the end of the period by extending the test of controls to transactions occurring in the remaining period or obtaining other evidence. In determining the extent of the additional tests needed we considered: <ul style="list-style-type: none"> (1) The significance of the risks at the relevant assertion level; (2) The specific controls that were tested during the interim period and the results of those tests; (3) The length of the remaining period; (4) The degree to which audit evidence about the operating effectiveness of those controls was obtained; (5) The extent of further planned reductions to substantive procedures; (6) The effectiveness of the control environment; and (7) Changes to the process or controls since interim testing. 	Procedure Steps	Clarification		Step will reset on roll forward due to content changes
Modified	Under “Reliance on Controls Performed at a Service Organization”, remove duplicative steps and replaced with a reference to <i>KBA-412 Understanding Controls Maintained by a Service Organization</i> .	Procedure Steps	Improved Workflow		Main step left will reset on roll forward due to content changes
Added	Under “Results”, added step to further highlight the relationship with entity level controls: We have documented the results of our procedures.	Procedure Steps	Clarification		

Type of Change	Description of Change	Location	Based on Standard Y/N	Standard Reference	Roll Forward Considerations
Added	<p>In results section, added two new steps as follows:</p> <p>Our level of control risk assessed during planning for all risks and assertions remains appropriate after completion of our audit procedures testing the operating effectiveness of controls:</p> <p>If we have identified deficiencies in internal control (including deficiencies in controls that are designed to prevent, or detect and correct, misstatements due to fraud), we have determined the effect of the deficiency on the nature, timing, and extent of substantive procedures to be performed in the audit of financial statements to reduce audit risk to an acceptably low level. Document below.</p>	Procedure Steps	Clarification		
AUD-800 Audit Program: Custom through AUD-821 Audit Program: Concentrations					
Modified	Enhanced instructions and minor wording changes.	Throughout	Improved Workflow		
Modified	<p>Under “Financial-Statement-Level Risks Summary”, added requirements regarding planned response to Management Override of Controls:</p> <p>Management override of internal controls. Planned response must incorporate:</p> <ul style="list-style-type: none"> • We incorporated an element of unpredictability in designing further audit procedures as follows: [Describe] • We obtained an understanding of the process and related controls over journal entries and other adjustments. • We tested journal entries and other adjustments. • We reviewed significant accounting estimates for evidence of management bias. • We obtained an understanding of the entity’s rationale for significant and unusual transactions. <p>These are given in KBA-502 as example planned responses to Management Override of Controls. The user can and should modify these based on the specific audit in the risk pane which will flow into this table in the AUD-800 series of workpapers.</p>	Financial Statement Level Risks	Clarification		

Type of Change	Description of Change	Location	Based on Standard Y/N	Standard Reference	Roll Forward Considerations
Modified	Added practice points throughout to provide practical guidance in completing the program.	Procedure Steps	Enhancement		
AUD-801 Audit Program: Cash					
Modified	Under “Cash Analytical”, added an additional substep that the auditor may choose to perform. We scanned the cash receipts to identify any transaction just below the reporting/due diligence validation threshold for anti-money-laundering (i.e., \$10,000).	Program Steps	Enhancement		
AUD-802A Audit Program: Investments in Securities					
Deleted	Deleted step “Joint Ventures Equity Method – Another Auditor” as it is duplicative of step “Joint Ventures – Another Auditor”.	Program Steps	Improved Workflow		
AUD-803 Audit Program: Accounts Receivable and Revenue					
Added	Added multiple revenue related steps and practice points. Revenue Recognition Management Policies Contractual Agreements Inquiry of Management and Others Retrospective Applicable of Revenue Recognition Standard Combining Contracts Contract Modifications or Amendments Contract Cancellations Assessing Management’s Conclusion Revenue Estimates Consultation Revenue Recognition Transitional Disclosures	Program Steps	New or Revised Guidance	AICPA’s Audit and Accounting Guide: <i>Revenue Recognition</i>	
Added/ Modified	Added step “Credit Limits”, and additional substeps under “Receivables Aging Testing” and “Additional Procedures” that auditors may choose to perform. We identified any customers with balances over their credit limit or no credit limit and inquired of management to determine whether the extension of additional credit was authorized or represents a bad debt risk.	Program Steps	Enhancement		Step e under “Receivables Aging Testing” will be reset on roll forward due to content changes

Type of Change	Description of Change	Location	Based on Standard Y/N	Standard Reference	Roll Forward Considerations
	<p>On a selective basis, we traced individual account balances, including large balances, in the aged trial balance to individual subsidiary ledgers and vice versa and determined whether they are collectible and legitimate and considered the need to confirm directly with the customer.</p> <p>We identified customers with large period-end balances outstanding and compared their balances with their level of balances throughout the year to determine collectability.</p>				
Modified	<p>Modified step “Receivable from Related Parties or Employee” to remove detailed steps and instead refer to AUD-815 Audit Program: Related-Party Transactions</p>	Program Steps	Improved Workflow		Step will be reset on roll forward due to content changes
Added	<p>Added step under “Allowance for Uncollectible” as follows: We reviewed the accuracy of management’s estimation of collectability of accounts receivable. Our consideration included historical accuracy, current trends, and possible future changes.</p>	Program Steps	Enhancement		
Modified /Added	<p>Modified step 12(e) and added step 12(j) under “Receivables and Revenue Cutoff” as follows: We confirmed with customers relevant contract terms and account activity, such as (1) side agreements; (2) acceptance criteria; (3) delivery and payment terms; (4) the absence of future or continuing vendor obligations; (5) the right to return the product; (6) guaranteed resale amounts; (7) cancellation or refund provisions; (8) sales returns; (9) credit memos; (10) merchandise receipt date; (11) unstated or implicit expectations or promises, (12) satisfaction of performance obligations, and (13) amounts written off that appear unusual, such as write-offs of balances due from continuing customers. We vouched the amount of revenue booked in the current period to the terms of the contract.</p>	Program Steps	Enhancement		Modified step will reset on roll forward due to content changes
Added/Modified	<p>Added and modified steps under “Fraud Awareness” as follows: Management bias and incentive for improper revenue recognition.</p>	Program Steps	Enhancement		Modified steps will retain on roll forward with default settings

Type of Change	Description of Change	Location	Based on Standard Y/N	Standard Reference	Roll Forward Considerations
	<p>Excessive credit memos and other credit adjustments to accounts receivable made during the year and after the end of the accounting period under audit.</p> <p>Large or unusual adjustments to sales accounts made on weekends, public holidays, or at times outside normal business hours or that have posted just before or just after the end of the accounting period under audit.</p>				
Added	<p>Added steps under “Additional Procedures” as follows:</p> <p>Identifying customers with excessive refunds (i.e., number or value of refunds), obtaining an understanding of the reason (e.g., quality of good sold, number of good delivered, billing errors) and determined whether goods were returned.</p> <p>Identifying instances of customer files with missing or inconsistent data (e.g., missing phone numbers, address, contact name) and duplicate files and evaluating whether the customer is valid.</p> <p>Identifying customers located in countries with whom the company is barred from doing business.</p> <p>Identifying customers with round balances to determine the validity of the transaction.</p> <p>Identifying any missing or unusual customer master data or commonality between employee master data and customer master data, such as address, postal code, telephone number or bank account number.</p> <p>Identifying sales that may have been invoiced multiple times.</p> <p>Identifying any missing invoices from a continuous sequence of numeric invoice references.</p>	Program Steps	Enhancement		
AUD-804 Audit Program: Inventories and Cost of Sales					
Modified	<p>Added additional substep under “Additional Procedures” that the auditor may choose to perform.</p> <p>Identifying unusual items, such as inventory with money value above a certain threshold or inventory with zero or negative cost or quantity.</p>	Program Steps	Enhancement		
AUD-805 Audit Program: Prepaid Expenses, Deferred Charges, and Other Assets					

Type of Change	Description of Change	Location	Based on Standard Y/N	Standard Reference	Roll Forward Considerations
Added	1 new TQ, “Does the entity have any deferred income or other deferred credits that were material to the overall financial statements under audit? The following Steps in the Program Step Library will be marked N/A if you have answered “No” to this TQ: Deferred Income and Deferred Credits	Tailoring Questions			
Added	Moved step “Deferred income and Deferred Credits” from AUD-809 Audit Program: Payroll and Other Liabilities . If deferred income and other deferred credits were material to the overall financial statements or contain a specific risk and analytical procedures were not performed or were not sufficient, we performed the following procedures: We obtained an understanding of the nature of the account and the entity’s policy and method of accounting. We tested computations of the current-year activity (i.e., additions and reductions) by examining supporting documents or by applying analytical procedures to related revenue and expense accounts. We evaluated whether the method of amortization is consistent with the prior year. We evaluated whether the deferred credit balance at the balance sheet date is reasonable.	Program Steps	Improved Workflow		These steps will retain on roll forward using default settings from prior year AUD-809.
AUD-806 Audit Program: Intangible Assets					
Modified	Modified step names to better reflect the steps to be performed.	Program Steps	Improved Workflow		
AUD-807 Audit Program: Property and Equipment, and Depreciation					
Modified	Modified step 3(c)(1) under “Property Roll Forward” as follows: We evaluated whether the assets capitalized are in accordance with the entity’s capitalization policy or whether those costs should have been expensed.	Program Steps	Enhancement		This step will retain on roll forward using default settings
AUD-808 Audit Program: Accounts Payable and Purchases					
Added	Added the following TQs along with steps that will be marked as N/A if these TQs are answered as “No”	Program Steps	Improved Workflow		

Type of Change	Description of Change	Location	Based on Standard Y/N	Standard Reference	Roll Forward Considerations
	<p>Are other accrued liabilities balances or transactions material to the overall financial statements?</p> <ul style="list-style-type: none"> This TQ will show the next TQ is answered as “No” <p>Have specific risks been identified associated with account balances for other accrued liabilities?</p> <ul style="list-style-type: none"> Other Accrued Liabilities Testing 				
Added	<p>Moved step “Other Accrued Liabilities Testing” from <i>AUD-809 Audit Program: Payroll and Other Liabilities</i>. Step will be marked N/A if</p>	Program Steps	Improved Workflow		Steps will retain from AUD-809 on roll forward with default settings
Added/ Modified	<p>Added and modified substeps under “Additional Procedures” that the auditor may choose to perform. Added steps are as follows:</p> <p>For each supplier, comparing prior period purchases with current period purchases in order to identify and investigate any unexpectedly large or small differences.</p> <p>Identifying all vendor accounts with balances greater than their credit limit and reviewing the payables listing for that supplier in order to check for errors, paying particular attention to manual adjustments and inquired about the entity’s ability to pay its debts, and its cash reserves.</p> <p>Reviewing accounts that have appeared dormant for extended periods of time, but have activity in the current period to determine the validity of the transactions.</p> <p>Identifying any missing or unusual vendor data or commonality between employee master data and vendor master data, such as address, postal code, telephone number or bank account number.</p> <p>Identifying any invoices that have rounded amounts (e.g., rounded to the nearest \$1000).</p> <p>Identifying vendors located in countries with whom the company is barred from doing business.</p> <p>Modified steps are as follows:</p> <p>Matching vendor names, addresses, unit prices, and prices per contract on the invoices with the master vendor list.</p> <p>Searching for unusual or large year-end transactions and adjustments, such as transactions that do not contain normal processing initials, have not gone through normal processes,</p>	Program Steps	Enhancement		Modified steps will reset on roll forward due to content changes

Type of Change	Description of Change	Location	Based on Standard Y/N	Standard Reference	Roll Forward Considerations
	do not have normal supporting documentation, or have posted on weekends, public holidays, or at times outside normal business hours. Reviewing vendor files for unusual items, such as vendors listed more than once, duplicate invoices, different delivery addresses, and vendors that have multiple addresses.				
AUD-809 Audit Program: Payroll and Other Liabilities					
Modified /Deleted	Modified program name to “Audit Program: Payroll and Related Liabilities” from “Audit Program: Payroll and Other Liabilities”. Moved step “Deferred Income and Deferred Credits” to AUD-805 Audit Program: Prepaid Expenses, Deferred Charges, and Other Assets . Moved step “Other Accrued Liability Testing” to AUD-808 Audit Program: Accounts Payable and Purchases . Moved step “Claims Incurred But Not Reported (IBNR)” to AUD-819 Audit Program: Commitments and Contingencies .				
Added	Added substeps under “Payroll and Short-Term Employee Benefit Liabilities Immaterial to Financial Statements” for additional analytical procedures that can be performed by the auditor. We compared direct labor and commission expense as a percentage of sales with that from previous years. We calculated the number of days of wages in accrued payroll and compensated absences and compared it with the entity’s actual accrued amounts for reasonableness. We tested payroll expense for overall reasonableness by disaggregating the employee classifications and multiplying the number of employees in each category by the average pay rate for that category and then comparing the result with amounts recorded in the general ledger.	Program Steps	Enhancement		
Added	Added substep under “Payroll and Payroll Taxes Testing” for additional procedures that can be performed by the auditor. For selected employees, we recalculated individual employee payroll liability amounts using authorized payroll	Program Steps	Enhancement		

Type of Change	Description of Change	Location	Based on Standard Y/N	Standard Reference	Roll Forward Considerations
	and deduction rates from the employee file and period timekeeping records, compared the calculated amounts to the accounting records, and investigated any significant or unexpected variances.				
Added/ Modified	Added step “Commissions” as follows: We reviewed incentive payments made to evaluate the circumstances in which employees (sales and non-sales) are trying to meet or exceed sales goals in order to achieve quotas or increase their commissions or bonuses.	Program Steps	Enhancement		
Modified	Modified step under “Fraud Awareness” as follows: We were alert for items that may be indicative of fraud, such as employees taking little or no vacation time, employee files with missing or inconsistent data, employees with multiple pay rate increase, employees with no deductions, and payments made to bank accounts that are not held by active employees.	Program Steps	Enhancement		Step will reset on roll forward due to content changes
Modified /Added	Modified step under “Additional Procedures” as follows: Searching for large or unusual adjustments or payments, including those made at or after year-end. Added the following steps: We identified any employees that have been paid before their start date or beyond the pay cycle after their leaving date. We identified employees with excessive overtime hours in a week or month to ensure they are entitled. We identified any expense claims submitted multiple times, including where the same expense is claimed by multiple employees or claimed as a credit card and out of pocket expense. We reviewed expense claims and verified them against proof of purchase (receipts) to ensure they are valid.	Program Steps	Enhancement		Modified steps will reset on roll forward due to content changes
AUD-811 Audit Program: Debt Obligations					
Modified	Added substeps under the step “Restrictive Covenants” for additional procedures that can be performed by the auditor. Reviewing loan and other agreements (e.g., leases, etc.) and testing for compliance with loan covenants, including any	Program Steps	Enhancement		

Type of Change	Description of Change	Location	Based on Standard Y/N	Standard Reference	Roll Forward Considerations
	"cross default" provisions (i.e., a violation of one loan covenant that affects other loan covenants). Reviewing the debt payment schedules and considering whether the entity has the ability to pay current debt installments or to refinance the debt, if necessary.				
AUD-812 Audit Program: Equity					
Modified	Added substep under the step "Equity Analysis" for additional procedures that can be performed by the auditor. We considered whether owner or shareholder notes receivable on the balance sheet in fact represent distributions and require reclassification.	Program Steps	Enhancement		
AUD-813 Audit Program: Other Income and Expense					
Modified	Combined main step and substeps under "Expense Accounts – Material amounts or Specific Risks Identified" into a single step.	Program Steps	Improved Workflow		
AUD-814 Audit Program: Journal Entries and Financial Statement Review					
Added	Added the following TQs along with steps that will be marked as N/A if these TQs are answered as "No" Have we been requested to provide a consent in connection with a filing that includes the auditor's report? Have we become aware of information that relates to financial statements that we previously reported on?	Program Steps	Improved Workflow		
Deleted	Deleted step "Understanding of Design of Controls over Journal Entries and Other Adjustments" as this is a control step, not a substantive step and is addressed in <i>KBA-411 Understanding Activity-Level Controls: Financial Reporting and Closing Process</i> .	Program Steps	Improved Workflow		
Modified	Modified step "Testing of Journal Entries and Other Adjustments" with specific circumstances that may be considered. We selected and tested journal entries and other adjustments by obtaining supporting documentation of the nature and	Program Steps	Enhancement		Step will retain on roll forward with default settings

Type of Change	Description of Change	Location	Based on Standard Y/N	Standard Reference	Roll Forward Considerations
	purpose of the journal entry, including whether the entry was properly authorized. In determining the items selected for testing and the nature, timing, and extent of such testing, we considered the following:				
Modified	<p>Modified step “Testing of Journal Entries and Other Adjustments” with specific circumstances that may be considered.</p> <p>a. The characteristics of fraudulent entries or adjustments, such as the following:</p> <ol style="list-style-type: none"> (1) Entries made to unrelated, unusual, or seldom-used accounts; (2) Entries made by individuals who typically do not make journal entries; (3) Entries made with little or no explanation or description at period-end or as post-closing entries; (4) Entries made before or during the preparation of the financial statements that do not have account numbers, (5) Journal entries that are overly complex (e.g., split over a large number of accounts); (6) Journal entries that do not balance or are missing information; (7) Journal entries with values that are unusually large for a particular account; (8) Journal entries with suspicious descriptions; (9) Journal entries that appear to be missing based on the entity’s numbering system; and (10) Entries that contain round numbers or a consistent ending number. 	Program Steps	Enhancement		Step will reset on roll forward due to content changes
Added	<p>Added step under “Testing of Journal Entries and other Adjustments” as follows:</p> <p>Journal entries that are potentially duplicative (i.e., individual journal lines where the same amount has been posted more than once).</p>				

Type of Change	Description of Change	Location	Based on Standard Y/N	Standard Reference	Roll Forward Considerations
	The number and value of journal entries in each period and whether there appears to be any trends.				
Added	Added section, “Management’s Explanations for Significant or Unexpected Transactions” with following step: We corroborated management’s explanations for significant unusual or unexpected transactions, events, amounts, or relationships.	Program Steps	Enhancement		
Added	Added section “Identification of Misstatements” regarding situations when identified misstatements impact the prior year’s financial statements with following step: If during our testing of adjustments we have identified misstatements in prior year’s financial statements, we have performed appropriate procedures to determine whether the prior period financial statements and auditor’s report should be revised as a consequence of the misstatement.	Program Steps	Enhancement		
Modified	Moved steps “Consent to Include Auditor Report in a Filing” and “Information Relating to Previously Reported Financial Statements” from <i>AUD-818 Audit Program: Share-Based Payments</i> .	Program Steps	Improved Workflow		These steps will retain from AUD-818 on roll forward with default settings
Added	Added section “Comparability and Consistency” to provide the auditor a step to explicitly signoff on work done related to comparative financial statements with following steps: We performed a review of the financial statements for comparability and consistency, including: <ul style="list-style-type: none"> a. Determining whether the comparative financial statements or comparative information have been presented in accordance with any relevant requirements of the applicable financial reporting framework; b. Evaluating whether the comparative financial statements or comparative information agree with the amounts and other disclosures presented in the prior period or, when appropriate, have been restated for the correction of a material misstatement or adjusted for the retrospective application of an accounting principle; 	Program Steps	Enhancement		

Type of Change	Description of Change	Location	Based on Standard Y/N	Standard Reference	Roll Forward Considerations
	<p>c. Evaluating whether the accounting policies reflected in the comparative financial statements or comparative information are consistent with those applied in the current period or if there have been changes in accounting policies, whether those changes have been properly accounted for and adequately presented and disclosed; and</p> <p>d. Performing additional procedures as needed to obtain sufficient appropriate audit evidence to evaluate whether a material misstatement exists when the auditor becomes aware of a possible material misstatement in the comparative financial statements or comparative information.</p>				
Modified	<p>Added substep under “Consolidation or Combined Financial Statements” to document the auditor’s considerations regarding accounting policies of components when a component auditor is not being used as follows:</p> <p>If the financial information of a subsidiary has not been prepared in accordance with the same accounting policies applied to the parent, we evaluated whether the financial information of that subsidiary has been appropriately adjusted for purposes of the preparation and fair presentation of the group financial statements in accordance with the applicable financial reporting framework.</p>	Program Steps	Improved Workflow		
Modified	<p>Modified substep under “Reading of Financial Statements” to explicitly address fair presentation of the financial statement sin accordance with the applicable financial reporting framework as follows:</p> <p>Financial information contained in the statements and in the footnotes is appropriately presented, classified, and described, and disclosures are understandable and clearly expressed at appropriate amounts for the fair presentation of the financial statements in accordance with the applicable financial reporting framework.</p>	Program Steps	Enhancement		Step will retain on roll forward using default settings
Modified	<p>Modified step “Change in Accounting Principles” to explicitly address controls over a change in accounting principle in addition to consistency with the applicable financial reporting framework as follows:</p>	Program Steps	Enhancement		Step will reset on roll forward due to content changes

Type of Change	Description of Change	Location	Based on Standard Y/N	Standard Reference	Roll Forward Considerations
	Where the entity has changed its accounting for significant transactions, we considered the reason for the change and evaluated whether management has designed and implemented controls over the change in accounting principle and whether the change is consistent with the applicable financial reporting framework.				
AUD-815 Audit Program: Related-Party Transactions					
Modified	Added practice alert regarding proposed guidance that may impact audit requirements regarding related party-transactions.	Purpose	Proposed Guidance		
Modified /Added	Added additional substeps under “Existence of Related Parties” for reviewing the income tax returns and internal audit reports as follows: We reviewed income tax returns. We reviewed reports of the entity’s internal audit function, if applicable. Modified the following step: We reviewed invoices and correspondence from the entity’s professional advisers (e.g., law firm) that have performed regular or special services for the entity.	Program Steps	Enhancement		Modified step will retain on roll forward with default settings
Added	Added additional substeps under “Related-Party Transactions, Identified” for confirming related party accounts receivable and inspecting underlying contracts or purchase orders as follows: For related party accounts receivable, we considered obtaining positive confirmation of the nature and terms of the transactions and evaluated the collectability of outstanding balances. We inspected underlying contracts (or purchase orders) and agreements and evaluated whether: <ul style="list-style-type: none">(1) The business rationale (or lack thereof) of the transactions suggests that they may have been entered into to engage in fraudulent financial reporting or to conceal misappropriation of assets.	Program Steps	Enhancement		

Type of Change	Description of Change	Location	Based on Standard Y/N	Standard Reference	Roll Forward Considerations
	(2) The terms of the transactions are consistent with management’s explanations. (3) The transactions have been appropriately accounted for and disclosed.				
AUD-816 Audit Program: Fair Value Measurements and Disclosures					
Added	Added section “Testing Management’s Valuation Estimate” referring to <i>AUD-820 Audit Program: Accounting Estimates</i> with following step: We performed analytical procedures to test management’s fair value estimates.	Program Steps	Improved Workflow		
AUD-817 Audit Program: Variable Interest Entities					
Deleted	Deleted step “Operating Effectiveness of the Control Procedures” as duplicative of Section I.	Program Steps	Improved Workflow		
AUD-818 Audit Program: Share-Based Payments					
Modified	Modified step “Assessment of Risk” to read” Obtaining an Understanding of Share-Based Payments”	Program Steps	Improved Workflow		
Deleted	Moved steps “Consent to Include Auditor Report in a Filing” and “Information Relating to Previously Reported Financial Statements” to <i>AUD-814 Audit Program: Journal Entries and Financial Statement Review</i> .	Program Steps	Improved Workflow		These steps will retain in AUD-814 on roll forward with default settings
AUD-819 Audit Program: Commitments and Contingencies					
Added	Moved step “Claims Incurred But Not Reported (IBNR) from <i>AUD-809 Audit Program: Payroll and Other Liabilities</i> .	Program Steps	Improved Workflow		These steps will retain from AUD-809 on roll forward with default settings
Modified	Added practice points regarding revenue estimates.	Purpose; Program Steps	New or Revised Guidance	AICPA’s Audit and Accounting Guide: <i>Revenue Recognition</i>	
AUD-820 Audit Program: Accounting Estimates					
Modified	Modified substep under “Estimates, including Fair Value Estimates” to emphasize revenue-related estimates as follows:	Program Steps	New or Revised Guidance	AICPA’s Audit and Accounting Guide: <i>Revenue Recognition</i>	Step will retain on roll forward with default settings

Type of Change	Description of Change	Location	Based on Standard Y/N	Standard Reference	Roll Forward Considerations
	We obtained an understanding of the entity’s process for developing accounting estimates, including revenue-related estimates.				
Added	Added substep under “Nature of Accounting Estimates” to address completeness and accuracy of the data used by management to develop the estimate as follows: Evaluating the completeness and accuracy of the data used by management to develop the estimate.	Program Steps	Enhancement		
Added	Added section “Changes in Estimates” and “Contradictory Evidence” for additional procedures that can be performed by the auditor with step as follows: When applicable, we considered testing and obtaining evidence regarding the reasonableness of estimates updated by management. We remained alert to contradictory evidence and evidence from procedures performed related to other accounts, such as receivables, cash, inventory, or allowances that may not be inconsistent with assumptions used by management in developing estimates.	Program Steps	Enhancement		
AUD-901 Audit Program: Subsequent Events					
Modified	Modified purpose to specifically include events occurring between the date of the financial information of any components and the date of the auditor’s report on the group financial statements.	Purpose	Clarification		
AUD-904 Audit Program: Audit Program: Compliance with Laws and Regulations					
Modified	Modified purpose to clarify applicability of laws and regulations under ISA 250, <i>Consideration of Laws and Regulations in an audit of Financial Statements</i> .	Purpose	Clarification		
AUD-907 Interim Review Program: Review of Interim Financial Information					
Modified	Added substep 12d regarding the new revenue recognition standard: 7. We have inquired of members of management who have responsibility for financial and accounting matters concerning:	Procedure Steps	New or Revised Guidance	AICPA’s Audit and Accounting Guide: <i>Revenue Recognition</i>	

Type of Change	Description of Change	Location	Based on Standard Y/N	Standard Reference	Roll Forward Considerations
	...The entity's implementation process for the new revenue recognition standard and the anticipated effects of the standard on the entity's financial statements.				
Added	Added practice points regarding new revenue recognition standard.	Procedure Steps	New or Revised Guidance	AICPA's Audit and Accounting Guide: <i>Revenue Recognition</i>	
AUD-908 Interim Review Program: Management Inquiries					
Modified	Under "General", modified step 13 which now reads as follows: *Are any entities, other than the reporting entity, commonly controlled (i.e., related parties) by the owners or are there any entities, other than the reporting entity, in which the owners have significant investments?	Procedure Steps	Clarification		Step will reset on roll forward due to content changes
Added	Under "General", added steps 15 and 16 as follows: *Does the entity participate in any collaborative arrangements? *Has the entity entered into any business combinations?	Procedure Steps	New or Revised Guidance	AICPA's Audit and Accounting Guide: <i>Revenue Recognition</i>	
Added	Under "General" added step 23 as follows: How does management ensure the reliability of the records to which the interim financial information was compared and reconciled?	Procedure Steps	Enhancement		
Modified	Modified steps under "Cash and Cash Equivalents" as follows: Are there compensating balances or any other restrictions on the availability of cash balances? Have intercompany transfers, if any, been reconciled and reported properly?	Procedure Steps	Clarification		Steps will reset on roll forward due to content changes
Added	Added steps under "Investments in Marketable Equity Securities": Have fair values been appropriately determined? Was investment income properly determined? Have consolidation, equity, or cost method accounting requirements been considered for investments made by the entity?	Procedure Steps	New or Revised Guidance		

Type of Change	Description of Change	Location	Based on Standard Y/N	Standard Reference	Roll Forward Considerations
Added	Under "Receivables", added step 13 as follows: *Are there significant credit balances that should be considered for reclassification into the liability section of the balance sheet?	Procedure Steps	Enhancement		
Added	Under "Inventories", added step 6 as follows: Is any inventory held at other locations or held for others?	Procedure Steps	Enhancement		
Added	Under "Property, Plant and Equipment", added steps 9 and 11 as follows: *Are there fully depreciated assets still in service? Have related assets been increased and liabilities recorded for asset retirement obligations associated with tangible long-lived assets?	Procedure Steps	Enhancement		
Added	Under "Prepaid Expenses", added step 2 as follows: Are intangible assets with finite useful lives being amortized?	Procedure Steps	Enhancement		
Added	Added steps under "Intangible Assets" as follows: Are goodwill and general intangibles other than goodwill been reflected as intangible assets in the financial statements? Is goodwill aggregated and presented as a separate line item on the statement of financial position? Are general intangible assets other than goodwill aggregated and presented as a separate line item on the statement of financial position?	Procedure Steps	Enhancement		
Added	Under "Other Assets", added steps 3 and 4 as follows: Are those assets representing costs that will benefit future periods being appropriately amortized? Have other assets been appropriately classified as current or noncurrent?	Procedure Steps	Enhancement		
Added	Under "Accounts and Notes Payable and Accrued Liabilities", added steps 4 and 5 as follows: Are those assets representing costs that will benefit future periods being appropriately amortized?				

Type of Change	Description of Change	Location	Based on Standard Y/N	Standard Reference	Roll Forward Considerations
	Have other assets been appropriately classified as current or noncurrent?				
Added	Under “Long-Term Liabilities”, added steps 9-11 as follows: *Are there any noncash financing activities in which loan proceeds were paid directly to a vendor or other third party?	Procedure Steps	Enhancement		
Added	Under “Other Liabilities, Contingencies, and Commitments”, added steps 8 and 11 as follows: *Are there purchase commitments for quantities in excess of requirements or at prices in excess of market? *Has the entity’s involvement in multi-employer pension plans, if any, been appropriately accounted for and properly disclosed?	Procedure Steps	Enhancement		
Modified	Under “Revenues and Expenses”, updated step 6 to remove reference to infrequent and unusual items. The step now reads as follows: Has an evaluation been made to determine whether the financial statements properly include discontinued operations?	Procedure Steps	Enhancement		Step will retain on roll forward.
Added	Under “Other”, added step 10 as follows: Have all misstatements identified during the engagement been presented to management for correction in the entity’s accounting system?	Procedure Steps	Enhancement	AUD-805	
AUD-910 Audit Program: Specific Element, Account, or Item of a Financial Statement in Accordance with ISA 805					
New	Added <i>Audit Program: Specific Element, Account, or Item of a Financial Statement in Accordance with ISA 805</i> .	Program	Enhancement		

Practice Aids (AIDs) have been modified and updated, where applicable, with additional tips, references, and examples.

- **AID-201 Non-Assurance Services Independence Checklist** Added practice alerts regarding *Hosting Services*; added factors to consider when assessing the skills, knowledge and experience of the individual designated to oversee the nonattest services; Added considerations regarding cybersecurity and hosting services.
- **AID-301 Preliminary Analytical Procedures: Fluctuation and Ratio Analysis** Added column for explanation/comments.
- **AID-302 Understanding the Entity’s Revenue Streams and Revenue Recognition Policies** Updated based on audit guidance from the AICPA Audit and Accounting Guide: *Revenue Recognition*.
- **AIDs 601, 603, 802, 823** Minor wording changes to improve usability.

- **AID-602 Understanding and Preliminary Assessment of the Entity’s Internal Audit Function** Updated step 4 to emphasize quality control.
- **AIDs 701, 801** Minor wording changes to improve usability; updated consistent with AICPA Audit Guide: *Audit Sampling – Clarified*.
- **AID-702 Results of Tests of Controls** Minor wording changes and reorganization of instructions to improve usability.
- **AID-808 Accounts Receivable: Confirmation Control Summary** Added column for alternative procedures.
- **AID-815 Notes Receivable Analysis** Added column for original principle amounts.
- **AID-822 PPE Summary Analysis** Added column for year of acquisition and subtotals.
- **AID-842 Board Minutes Review Checklist** Added inquiry regarding meetings where minutes are not available.
- **Deleted AID-835 Deferred Taxes Analysis**

Auditor’s Reports (RPTs) – no changes.

Correspondence Documents (CORs) have been modified and updated, where applicable, in accordance with current guidance.

- **COR-807 Request for Confirmation of Notes Receivable** Added examples of collateral.
- **COR-814 Request for Confirmation of Mortgage Debt** Added additional information to be confirmed.
- **COR-815 Request for Confirmation of Lines of Credit** Added specific request for details of actual or technical default.
- **COR-901 Management Representation Letter** Added representation regarding nonattest services.
- **CORs 908, 909** Added representation regarding nonattest services.
- **NEW COR-912 Management Letter Comments - Illustration**

Resource Documents (RESs)

- **RES-001 Knowledge-Based Audit Methodology Overview** modified and updated as appropriate.
- **RES-002 Index of Audit Programs, Forms, and Other Practice Aids** modified and updated as appropriate.
- **RESs 004, 005** Minor wording changes to improve usability; updated consistent with AICPA Audit Guide: *Audit Sampling – Clarified*.
- **RES-007** Guidelines for Performing Effective Walkthroughs and Making Inquiries modified and updated as appropriate.
- **RES-009 – 017** enhanced control objectives, what can go wrong, and controls to improve usability.
- **RES-018 Determination of Materiality, Performance Materiality, and Thresholds for Trivial Amounts** updated the discussion of the relationship between tolerable misstatement and performance materiality consistent with AICPA Audit Guide: *Audit Sampling – Clarified*.
- **RES-019 Example Factors to Be Considered When Understanding the Entity and Its Environment** modified and updated as appropriate.

In addition, forms and practice aids throughout have been updated to include new examples and tips and, where applicable, to take into account:

New literature, standards, and developments, reflected in the following current audit and accounting guidance:

International Standard on Auditing (ISA) 540 (Revised), *Auditing Accounting Estimates, Including Fair Value Accounting Estimates, and Related Disclosures*

International Standard on Review Engagements (ISRE) 2410, AU-C Section 930, *Review of Interim Financial Information Performed by the Independent Auditor of the Entity*

Users of this content should consider guidance issued subsequent to these items to determine their effect on engagements conducted using this product.

RELATED, FOUNDATIONS AND ASSOCIATION WORKPAPERS FOR THIS TITLE

Related workpapers are Knowledge Coach Word workpapers where information flows in or out of tables within the workpaper. Some of these related workpapers are Foundation workpapers or associated workpapers.

Foundation Workpapers include most of the Communication Hub workpapers, which are central to the Knowledge-Based Audit Methodology used by the Knowledge Coach titles.

Associated workpapers require you to associate them with custom values, such as audit areas, specialists, service organizations, and other items. Workpapers require an association when you need to have more than one instance of a particular Knowledge Coach workpaper in your binder for each type of item to which the workpaper is related.

Making this association allows Knowledge Coach information to flow properly between workpapers.

<i>Form No.</i>	<i>Form Name</i>	<i>Foundation Workpaper</i>	<i>Association Workpaper</i>
KBA s	KNOWLEDGE-BASED AUDIT DOCUMENTS		
KBA-101	Overall Audit Strategy	X	
KBA-102	Engagement Completion Document	X	
KBA-103	Evaluating and Communicating Internal Control Deficiencies	X	
KBA-105	Review of Significant Accounting Estimates	X	
KBA-200	Entity Information and Background	X	
KBA-201	Client/Engagement Acceptance and Continuance Form: Complex Entities		
KBA-201N	Client/Engagement Acceptance and Continuance Form: Noncomplex Entities		
KBA-301	Worksheet for Determination of Materiality, Performance Materiality, and Thresholds for Trivial Amounts		
KBA-302	Understanding the Entity and Its Environment: Complex Entities		
KBA-302N	Understanding the Entity and Its Environment: Noncomplex Entities		

<i>Form No.</i>	<i>Form Name</i>	<i>Foundation Workpaper</i>	<i>Association Workpaper</i>
KBA-303	Inquiries of Management and Others within the Entity about the Risks of Fraud		
KBA-400	Scoping and Mapping of Significant Account Balances, Classes of Transactions, and Disclosures	X	
KBA-401	Understanding Entity-Level Controls: Complex Entities		
KBA-401N	Understanding Entity-Level Controls: Noncomplex Entities		
KBA-402	Understanding General Controls for Information Technology		
KBA-403	Understanding Activity-Level Controls: Revenue, Accounts Receivable, and Cash Receipts		
KBA-404	Understanding Activity-Level Controls: Inventory		
KBA-405	Understanding Activity-Level Controls: Property, Plant, and Equipment		
KBA-406	Understanding Activity-Level Controls: Other Assets		
KBA-407	Understanding Activity-Level Controls: Accounts Payable and Cash Disbursements		
KBA-408	Understanding Activity-Level Controls: Payroll and Related Liabilities		
KBA-409	Understanding Activity-Level Controls: Treasury		
KBA-410	Understanding Activity-Level Controls: Income Taxes		
KBA-411	Understanding Activity-Level Controls: Financial Reporting and Closing Process		
KBA-412	Understanding Controls Maintained by a Service Organization		X

<i>Form No.</i>	<i>Form Name</i>	<i>Foundation Workpaper</i>	<i>Association Workpaper</i>
KBA-502	Summary of Risk Assessments	X	
KBA-503	Basis for Inherent Risk Assessment		
KBA-902	Audit Review and Approval Checklist		
KBA-904	Audit Documentation Checklist		
KBA-905	Review and Approval Checklist: Interim Review of Financial Information		
AUDs	AUDIT PROGRAMS		
AUD-100	Engagement-Level Tailoring Questions	X	
AUD-101	Overall Audit Program	X	
AUD-201	Audit Program: Opening Balances and Additional Audit Procedures for an Initial Audit Engagement		
AUD-602	Audit Program: Involvement of a Component Auditor		X
AUD-603	Audit Program: Using the Work of an Auditor's Specialist		X
AUD-604	Audit Program: Using the Work of a Management's Specialist		X
AUD-701	Audit Program: Designing Tests of Controls		
AUD-800	Audit Program: Custom		X
AUD-801	Audit Program: Cash		

<i>Form No.</i>	<i>Form Name</i>	<i>Foundation Workpaper</i>	<i>Association Workpaper</i>
AUD-802A	Audit Program: Investments in Securities		
AUD-802B	Audit Program: Investments in Derivative Instruments and Hedging Activities		
AUD-803	Audit Program: Accounts Receivable and Revenue		
AUD-804	Audit Program: Inventories and Cost of Sales		
AUD-805	Audit Program: Prepaid Expenses, Deferred Charges, and Other Assets		
AUD-806	Audit Program: Intangible Assets		
AUD-807	Audit Program: Property and Equipment, and Depreciation		
AUD-808	Audit Program: Accounts Payable and Purchases		
AUD-809	Audit Program: Payroll and Related Liabilities		
AUD-810	Audit Program: Income Taxes		
AUD-811	Audit Program: Debt Obligations		
AUD-812	Audit Program: Equity		
AUD-813	Audit Program: Other Income and Expense		
AUD-814	Audit Program: Journal Entries and Financial Statement Review		
AUD-815	Audit Program: Related-Party Transactions		

<i>Form No.</i>	<i>Form Name</i>	<i>Foundation Workpaper</i>	<i>Association Workpaper</i>
AUD-816	Audit Program: Fair Value Measurements and Disclosures		
AUD-817	Audit Program: Variable Interest Entities		
AUD-818	Audit Program: Share-Based Payments		
AUD-819	Audit Program: Commitments and Contingencies		
AUD-820	Audit Program: Accounting Estimates		
AUD-821	Audit Program: Concentrations		
AUD-901	Audit Program: Subsequent Events		
AUD-902	Audit Program: Going Concern		
AUD-903	Audit Program: Consideration of Fraud		
AUD-904	Audit Program: Compliance with Laws and Regulations		
AUD-907	Interim Review Program: Review of Interim Financial Information		
AUD-908	Interim Review Program: Management Inquiries		
AUD-910	Audit Program: Specific Element, Account or Item of a Financial Statement		
AIDs	PRACTICE AIDs		
AID-302	Understanding the Entity's Revenue Streams and Revenue Recognition Policies		

<i>Form No.</i>	<i>Form Name</i>	<i>Foundation Workpaper</i>	<i>Association Workpaper</i>
AID-601	Considering Reliance on the Work of Internal Auditors		
AID-603	Component Identification and Analysis		
AID-702	Results of Tests of Controls		
AID-801	Audit Sampling Worksheet for Substantive Tests of Details		
AID-901	Differences of Professional Opinion		

Additional Information for Associated Workpapers

The following tables list the workpapers that require association in this title, along with the information that must be completed before you can insert each workpaper.

<i>Workpaper Requiring Association</i>	<i>What is it associated with?</i>		
	<i>Workpaper</i>	<i>Table/Question</i>	<i>Association Item (Custom Value)</i>
KBA-412 Understanding Ctrl: Service Org (Custom)	AUD-100 Engagement-Level Tailoring Questions Workpaper	Does the entity use service organizations? Shows the "Document the service organizations used by the entity." table in KBA-101 Overall Audit Strategy.	
	KBA-101 Overall Audit Strategy	Document the service organizations used by the entity.	Service Organization
AUD-602 Audit Program: Component Auditor Involvement (Custom)	AUD-100 Engagement-Level Tailoring Questions Workpaper	Does the auditor plan to rely on audit evidence provided by a component auditor? is "Yes" Shows the "Document the audit evidence provided by the component auditor(s) that the engagement team will rely on in our engagement." table in KBA- 101 Overall Audit Strategy.	
	KBA-101 Overall Audit Strategy	Document the audit evidence provided by the component auditor(s) that the engagement team will rely on in our engagement.	Audit Firm Name
AUD-603 Audit Program: Auditor's Specialist (Custom)	AUD-100 Engagement-Level Tailoring Questions Workpaper	Does the auditor intend to use a specialist on this engagement? is "Yes" Shows the "Document the expected use of a specialist(s) on our audit." table in KBA-101 Overall Audit Strategy.	
	KBA-101 Overall Audit Strategy	Document the expected use of a specialist(s) on our audit. Then select Auditor's Specialist from the Type of Specialist Column	Specialist Firm Name
AUD-604 Audit Program: Management's Specialist (Custom)	AUD-100 Engagement-Level Tailoring Questions Workpaper	Does the auditor intend to use a specialist on this engagement? is "Yes" Shows the "Document the expected use of a specialist(s) on our audit." table in KBA-101 Overall Audit Strategy.	
	KBA-101 Overall Audit Strategy	Document the expected use of a specialist(s) on our audit. Then select Management's Specialist from the Type of Specialist Column.	Specialist Firm Name
AUD-800 Audit Program: (Custom)	AUD-100 Engagement-Level Tailoring Questions Workpaper	What financial statement audit areas are applicable to this engagement? "Customize Audit Area" link within the answer selection box.	Custom Audit Area